

Research and Investigations Job Vacancy

Role Description:

The Border Violence Monitoring Network (BVMN) is an independent Network of 13 NGOs and associations in the Western Balkans, Greece, and Turkey. The BVMN monitors and documents the situation of people-on-the-move moving towards or through the EU/Schengen Zone and collects evidence of border violence, to hold perpetrators and facilitators accountable. The Research and Investigation (R & I) Working Group within the BVMN plays a crucial role in gathering and analysing data related to border violence and technologies. The R & I Coordinator is responsible for identifying, designing and implementing research projects, and equipping ifield reporters with materials to assist with the testimony collection process. The new Coordinator will take the role of leading a small (remote) team who are already engaged with the Network and familiar with BVMN's current R & I goals and methods. In addition, the Coordinator will participate in the Open Assembly, which is the main decision-making forum of the Network. The Coordinator is also required to share the work of the General Coordination team, who implement the daily tasks and decisions made by the Open Assembly.

Required:

- 1-3 years of research experience in civil society organisations, academia, or any other relevant setting
- 1-3 years experience in coordination of grassroots/civil society projects
- Knowledge regarding migration and border violence in Europe
- Ability to work independently/autonomously and in a team
- Strong communication skills
- Strong writing skills in English and one or more of the desired languages

Desired:

- Strong writing skills in one of the following languages: Greek, Slovenian, Croatian, Serbian, Bosnian, Arabic, French, Farsi, Turkish, German
- Basic understanding of EU and UN level advocacy
- Familiarity with OSINT methodologies, basics of geolocation and visual analysis
- Familiarity with funding based research (ISF, AMIF, and BMVI)

Tasks:

Tasks of the **Remote** Research and Investigations Coordinator include coordinating and conducting research efforts, while helping to deliver the desired outcomes on active projects. This includes:

- Organising weekly meetings with the R & I team, and meetings when needed for other ongoing projects/subworking groups
- Maintaining updated task-list for R & I team
- Organising regular trainings for capacity building
- Ensuring that project objectives, timelines, and deliverables are followed
- Recruitment and training of new volunteers

As a coordinator/paid staff of the network:

- Proactively participate in General Coordination and Open Assembly structures
- Liaise with other working groups to maintain strong connections between R & I and the other parts of the network
- Assist in the drafting of funding proposals and other forms of support to the finance team, in securing funding for R & I
- Engage and involve volunteers, partner researchers & scholars with the BVMN's research objectives.
- Provide assistance to member organisations, receive requests and share information on potentially relevant research leads that can benefit the member's and the Network's goals.

What we offer:

- 1000 € monthly net salary for a 20 hour/week contract
- Remote position
- Flexible working hours and ample holiday time
- An opportunity to work in a horizontal network of over 13 partner organisations
- Opportunities for autonomous project leadership and new projects

Important:

BVMN can offer a working relationship to individuals who have the right to work throughout the EU, or to citizens of other countries who can act as self-employed contractors and invoice the Network. For EU residents, please be aware that there might be an administrative delay in the hiring process if we need to register as an employer in the country in which you reside and work.

If you are interested, please fill in this form and upload your CV and cover letter by 20/3/2024

<https://forms.gle/dQERpHmZbgEh2Xhr8>

Desired starting date 1 April 2024